

By Speed Post

No.D-29013/3/2006-G
Government of India
Ministry of Company Affairs

5th floor, A Wing, Shastri Bhawan,
Dr. Rajendra Prasad Road,
New Delhi-110001
Dated 14/5/2007

To,

M/s

As per the list enclosed

Subject: Printing of Telephone Directory of this Ministry- regarding.

Sirs,

I am directed to say that this Ministry proposes to get the Telephone directory of this Ministry of the size of 9"x 6" (Approx) printed. The directory will contain the telephone numbers and residential addresses of the officers of this Ministry located in Delhi and other places. It shall also have some blank lined papers for taking notes. The directory should have an attractive hard cover. The number of directories to be printed is approximately 2000.

2. In case, you are interested to undertake the work, you may inspect the material in the room of undersigned (Room No. 521, A Wing, Shastri Bhawan, New Delhi) on any working day on or before 22th May, 2007 and submit your estimates in sealed cover superscribed "Tenders for the printing of telephone directory" on or before 3.00 P.M. of 24th May 2007. The rates have to be mentioned for 1000, 2000 and 2500 directories separately. Rates of extra copies (per 100) may also be quoted. The tenders will be opened at 3.30 p.m. on the same day and the tenderer or their representative, if they so desire may remain present at the time of opening of tenders in the room of undersigned. The tenders should be dropped in the Tender Box placed in the Facilitation Counter of this Ministry (Garage No. 14, Near Gate No. 3 Shastri Bhawan) New Delhi.

Yours faithfully.

(V.K. Mehta)
Under Secretary to the Govt. of India

Copy to: Shri S. Sridharan, Junior Analyst for putting this tender enquiry on the website of the Ministry.

(V.K. Mehta)
Under Secretary to the Govt. of India