

LIMITED TENDER NOTICE

Sub:- Regarding quotations for procuring 16 nos. of Executive Ergonomic Chairs for Office of the Central Registration Centre, Manesar, Gurgaon (Haryana)

Sealed quotations are invited in a two bid system from the interested parties for providing **16 nos. of Executive Ergonomic Chairs** for this office located 5th Floor, IICA, Plot No. 6/7/8/, Sector 5, IMT Manesar, Gurgaon, Haryana - 122050. The quotations are to be submitted at the above mentioned address on or before **23/01/2017**. The Quotations should indicate clearly the Total Price of the chairs (inclusive of all taxes) quoted by the respective interested parties.

Annexure I – Financial Bid

Annexure II – Technical Bid

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(K.C Meena)
Dy Registrar of Companies,
For & Behalf of Purchase Committee
Central Registration Centre (CRC)

FINANCIAL BID

For providing Executive Ergonomic Chairs to the Central Registration Centre

Name of Tendering Company / Firm / Agency _____

Dated: _____

Name and Model Executive Ergonomic Chairs	
Company and Brand	
Price	
Guarantee and Service	
Others	

Name & Signature
(With Date)

TECHNICAL BID

Sl. No.	Particulars	To be filled in by the Tenderer
01	Name of the Agency	
02	Office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
03	Whether registered with all concerned Government Authorities. (Copies of all to certificates of registration to be enclosed.)	
04	PAN (copy to be enclosed)	
05	Service Tax Registration Number (copy to be enclosed)	
06	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India (If no, an Undertaking to this effect is to attached in this regard.)	
07	Length of experience in the field	
08	Experience in dealing with Govt. Departments (Indicate the names of the Departments and years of dealing with those Departments and attach copies of contracts orders placed on the agency.)	
09	Whether agency profile is attached?	
10	List of other clients	

Name & Signature
(With Date)