



भारत सरकार
GOVERNMENT OF INDIA
कारपोरेट कार्य मंत्रालय
MINISTRY OF CORPORATE AFFAIRS
गंभीर कपट अन्वेषण कार्यालय+
SERIOUS FRAUD INVESTIGATION OFFICE

द्वितीय तल, पं दीनदयाल अंत्योदय भवन
बी-3 खंड, केंद्रीय कार्यालय परिसर
लोदी रोड, नई दिल्ली- 110003
सं 09/01/2018-Admn.-SFIO/ 1/13817/2018

2nd Floor Pt. Deendayal Antyodaya Bhawan
B-3 Wing, CGO Complex
Lodi Road, New Delhi-110003
दिनांक/Date: 15th May, 2018

To

The Registrars and Placement Cells of
Law Schools/Institutes/Universities/
Professional Institutes [ICAI/ICAI(CMA) and ICSI]

Subject: Internship Programme at Serious Fraud Investigation Office (SFIO)

Madam/Sir

As you are aware, you to our organisation Serious Fraud Investigation Office (SFIO) is a multi-disciplinary organization under the Ministry of Corporate Affairs, Government of India, manned by experts in the fields of accountancy, forensic audit, general law, information technology, investigation, company law, capital market, Income Tax and Customs & Central Excise etc. It is an agency that investigates white-collar crimes/frauds from a multi-disciplinary perspective. Within SFIO, there is a Market Research and Analysis Unit (MRAU) for conducting market surveillance and preparing reports on suspect corporate entities.

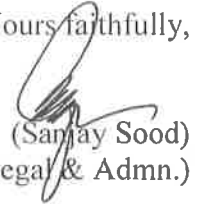
2. SFIO has an internship programme which was started in 2017 to provide a platform for interaction of talented and young scholars and researchers from reputed academic institutions who are pursuing Post-Graduation/Research Program in Economics/Commerce/Law/ Management and Computer Forensics as well as professional courses with Institute of Chartered Accountants of India, Institute of Cost Accountants of India(CMA) and Institute of Company Secretaries of India with officers of SFIO, including its Regional Offices. The programme also provides an opportunity to interns to not only familiarize themselves with the working of the Government but also offers a chance to gain hands-on experience in specialized skills in their area of study as well as working in teams. **The guidelines for the internship program are enclosed.**

3. It is requested that the internship programme may kindly be widely circulated amongst the students and the names of interested students(in the enclosed format) be sent to this office. The convenient time of the year for the students to join the internship program and the permissible duration as per the academic curriculum may also be intimated. A final selection will be made by

the competent authority depending on the suitability of the students and the availability of the positions. **The last date for receipt of applications is 15th of June, 2018.**

4. We are looking forward to working together with your esteemed institutions and help students getting exposure to the functioning of a premiere Government investigative agency, please contact to the undersigned at phone No. 011-24366026 or through e-mail at sanjay.sood66@gov.in

Yours faithfully,



(Sanjay Sood)
Additional Director (Legal & Admn.)

Encl: As above

Copy to Additional Director (IT), SFIO-with the request to upload the above letter in the website of SFIO in "What is New" and "Recruitment (outsourcing)".

GUIDELINES FOR THE INTERNSHIP SCHEME

(i) **Eligibility:**

Students in Post Graduate Courses – MBA (Finance), Law Students in 4th/5th Years of a five year stream with consistent and excellent academic records/fresh graduates with excellent academic records possessing a first class graduation degree; students pursuing post-graduation with high second class graduation degree (with at least 55% marks/students pursuing Masters/Research Courses in Economics/Finance/Management/Law at National School of Economics/Law / Computer Forensic from recognised universities in India and Abroad, students pursuing final year or equivalent of ICAI, ICAI(CMA), ICSI/Central Universities/AICTE recognized financial/Economic Institutions/Recognised National Management Institutes/Foreign Universities and Institutions of excellence can apply for the internship. The internship program would be applicable to Indian Nationals only. First Class Degree in Graduation shall be mandatory and Post-Graduation with high second class graduation degree with at least 55% marks)

(ii) **Stipend:**

The intern undergoing the internship will be paid stipend @ Rs. 7000/- (Rupees Seven thousand only) per month for the period of internship on certification from the officer of the intern is attached to.

(iii) **Duration:**

The internship will be for a minimum period of one month and maximum period of two months.

(iv) **Declaration of Secrecy:**

Interns shall be required to furnish a Declaration of secrecy prior to the commencement of the internship.

(v) **Submission of papers:**

The intern will be required to present to the Director, SFIO an assignment Report on the allotted subject at the end of the internship, and also to provide a feedback of their experience of the internship program.

(vi) **Certificate of Internship:**

Certificates will be awarded to interns upon satisfactory completion of their internship and on submission of their end of assignment Report, and its evaluation by the concerned official of SFIO.

(vii) The internship will neither be a job nor an assurance of a job in the Serious Fraud Investigation Office.

Application format for Internship in Serious Fraud Investigation Office (SFIO)

Affix recent
passport size
photograph

1. Name: _____

2. Father's Name: _____

3. Date of Birth: _____

4. Mailing address (with Tel./Mob. No. and e-mail address) _____

5. Permanent address _____

6. Academic Profile:

S.No	Course	Subjects	School/College University/Institute	Year of Passing	%age of marks obtained	Division/Class

(Attach self-attested photocopies of certificates)

7. Computer Proficiency: (Please tick)

Computer Field	Excellent	Good	Average	Not Conversant
MS Word				
MS Excel				
MS Power Point				
Others, if any *				

*Specify-Name of software, OS, Language etc.

8. Special Achievements/Publications, Experience etc

9. Area of Interest :

10. Give one reference with complete details (Address, phone No. e-mail etc.)

11. Preferable period of Internship:

- July-August, 2018
- September-October, 2018
- November-December 2018
- January-February, 2019
- March-April 2019
- May-June 2019

[Please tick the convenient slot (s)]

Date _____

(Signature of applicant)

Sponsoring Authority

Name of Institution/University/Board
Address
(Official Seal)
Authorized Signatory

Signature

Name
Designation
Tele
E-mail

ADDRESS LIST OF PPREMIER LAW INSTITUTES, IITs,IIMs,DELHI UNIVERSITY
COLLEGES AND PROFESSIONAL INSTITUTES

LAW INSTITUTES

Sl No	Name of the College/Institution/University	e-mail address
1.	National Law School of India University P.O. Bag 7201, Nagarbhavi Bangalore - 560 072 Phone: 080 - 23213160, 23160532/0533/0535 > Registrar extension is 221 Fax: 080 - 23160534 http://www.nls.ac.in/ Email: registrar@nls.ac.in	registrar@nls.ac.in
2	The West Bengal National University Of Juridical Sciences, NUJS Bhavan, 12, LB-Block, Sector-III Salt Lake, Kolkata - 700 098 Phone: 033 - 2335 7379 / 0765 / 0500 / 053 Fax: 033 - 2335 7422	nujs@cal3.vsnl.net.in
3	NALSAR University of Law, Hyderabad 3-4-761, Barkatpura, Hyderabad - 500 027 Andhra Pradesh Phone: 08418 - 2756 7955 Fax: 08418 - 2756 7310	admissions@nalsarlawuniv.org
4	National Law Institute University, Bhopal Kerwa Dam Road, Bhopal (M.P) Pin- 462044, Phone- 0755-2696717 Tele Fax-0755-2696965	nliu@sancharnet.in
5	National Law University, Jodhpur NH-65, Nagour Road, Mandore, Jodhpur - 342304 Rajasthan Phone: 0291 - 2577530, 5121594 Fax: 0291-257 7540	nlu-jod@raj.nic.in
6	Government Law College, Mumbai 'A' Road, Opposite Churchgate Station, Mumbai - 400 020, Maharashtra, Phone: 022 - 2204 1707 Fax: 022 - 2285 1315	glcstudentscouncil@gmail.com

7	Faculty of Law (University of Delhi) Chattra Marg, University Enclave, University of Delhi, Delhi - 110007 Phone: 011 - 2766 7483, 2766 7725 -Ext. 1511 Phone (Dean) : 011 - 2766 7483	dean_law@du.ac.in, lawfaculty@vsnl.net
8	ILS Pune Law College Road, Pune 411 004 Phone: 020 - 2565 6775, 2567 8678 Fax: 020 - 2565 8665	ilslaw@vsnl.com
9.	Amity Law School F-1 Block, Sector 125 Amity University Campus NOIDA - 201303 Tel: 0120-4392681-82-83 Fax: 0120-4392690	director@als.amity.edu
10	Hidayatullah National Law University , Raipur HNLU Bhawan, Civil Lines, Raipur (C.G.), Chhattisgarh - 492001 Phone: 0771 - 408 0114, 408 0117 Fax: 0771 - 408 0118	registrar@hnlul.ac.in
12	University Law College, Bangalore University, Jnanabharathi Campus, Bangalore- 560056	principal@ulcbangalore.com
13	Symbiosis Law College Senapati Bapat Road, Pune - 41100 Phone: 020 -2565 5114, 2565 1495 Fax: 020 - 2565 1711	info@symlaw.ac.in
14	Faculty of Law, Aligarh Muslim University, Aligarh Muslim University, Aligarh – 202 002 Uttar Pradesh Phone: 0571 - 270 2457	www.amu.ac.in/dept/law.htm
15	Faculty of Law, Banaras Hindu University, Banaras Hindu University, Varanasi – 221 005 Uttar Pradesh Phone (Dean): 0542 - 230 7630, 236 9038 Phone (Office): 0542 - 230 7631	Dean.lawshool.bhu@gmail.com
16.	National Law University, Dwarka, Delhi	vc@nludelhi.ac.in
17.	Guru Govind Singh Indrapastha University, Dwarka	vc [AT] ipu.ac.in
18.	Jamial Milia Islamia University	sashraf@jmi.ac.in

19	Centre for Cyber Forensics & Information Security, University of Madras, Chepauk, Chennai-600005	kalabaskar@gmail.com
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IIT

Sl No	Name of the College/Institution/University	e-mail address
1	Indian Institute of Technology (IIT) Gandhi Nagar (Mentored by IIT, Bombay Temporarily at : Vishwakarma Govt. Engineering College, Chandkheda, Ahmedabad	office[at]iitgn.ac.in
2	Indian Institute of Technology (IIT) Bhubaneshwar (Mentored by IIT, Kharagpur) Temporarily at : Samantauri, Bhubaneswar	info@iitbbs.ac.in
3	Indian Institute of Technology (IIT) Jodhpur, Old Residency Road, Ratanada, Jodhpur 342011	office_academics@iitj.ac.in
4	Indian Institute of Technology (IIT) North Guwahati, Guwahati – 781039	pro[at]iitr.ernet.in
5	Indian Institute of Technology (IIT) P.O. IIT, Kanpur - 208076	chrgate@iitk.ac.in
6	Indian Institute of Technology (IIT) Hauz Khas, New Delhi - 110016	webmaster[at]admin.iitd.ac.in
7	Indian Institute of Technology (IIT) Patna (Mentored by IIT, Guwahati) Temporarily at : Navin Govt. Polytechnic, Patliputra Colony, Patna - 800013	iitpatnaoff@iitp.ac.in
8	Indian Institute of Technology (Banaras Hindu University) Varanasi - 221005	director_it@bhu.ac.in
9	Indian Institute of Technology (IIT) Hyderabad (Mentored by IIT, Madras) Temporarily at : Ordinance Factory, Medak	director [at] iith.ac.in
10	Indian Institute of Technology (IIT) Roorkee - 247667	regis@iitr.ernet.in

IIM

Sl No	Name of the College/Institution/University	e-mail address
1.	Indian Institute of Management Vastrapur, Ahmedabad 380015 Gujarat	admissions@iimraipur.ac.in
2.	INDIAN INSTITUTE OF MANAGEMENT ROHTAK M. D. University Campus, Rohtak - 124001	pgpoffice@iimrohtak.ac.in
3	Indian Institute of Management Bangalore Bannerghatta Road, Bangalore, India Pin Code : 560 076 -	pgpadmission@iimrohtak.ac.in
4	Indian Institute of Management, Lucknow Prabandh Nagar, IIM Road, Lucknow - 226 013.	admission@iimkashipur.ac.in

5.	Indian Institute of Management Indore Prabandh Shikhar Rau-Pithampur Road Indore, Madhya Pradesh 453556 India	pgp admission@iimidr.ac.in
6.	Indian Institute of Management Kashipur	mdp@iimkashipur.ac.in
7.	The Director Rajiv Gandhi Indian Institute of Management Mayurbhanj Complex, Nongthymmai, Shillong – 793 014 East Khasi Hills District, Meghalaya, India	admissions@iimshillong.in
8.	Indian Institute of Management Raipur GEC Campus, Sejbahar, Raipur 492 015, India	admissions@iimraipur.ac.in
9.	IIM Udaipur	janat.shah@iimu.ac.in
10.	IIM, Tiruchirapalli	iimt@iimtrichy.ac.in

Institutes of Economics

Sl No	Name of the College/Institution/University	e-mail address
1	Indian Institutes of Economics Federation House 11-6-841 Red Hills, Hyderabad-500004	ieaer@yahoo.com info@ieasia.in
2	Delhi School of Economics, University of Delhi Delhi-110007	dept@econdse.org

Delhi Colleges

Sl No	Name of the College/Institution/University	e-mail address
1.	Hindu College Sudhir Bose Marg, Hindu College, University Enclave, New Delhi, DL 110007	hinducol@del3.vsnl.net.in
2.	Jesus & Mary College San Martin Marg, Chanakyapuri, New Delhi, DL 110021	info@jmc.ac.in .
3.	Kirori Mal College Delhi University, North Campus, Prof ND Kapoor Marg, Kirori Mal College, Kamla Nagar, New Delhi, DL 110007	waseemanwar27@gmail.com
4	Ramjas College, University Enclave , New Delhi, Delhi, India - 110007	ramjascollege@hotmail.com
5	Shaheed Bhagat Singh College, Phase II, Sheikh Sarai, New Delhi, DL 110017	sbscseminar@gmail.com
6	Sri Ram College of Commerce, Sri Guru Tegh Bahadur Marg, Maurice Nagar, Delhi-110 007	info@srcc.edu
7	St Stephens College, North Campus, S. K. Bose Marg, New Delhi, Delhi 110007	jnrabsentee@ssc.qld.edu.au .
8	Delhi College of Engineering, Main Bawana Road, Shahabad Daulatpur, New Delhi, Delhi 110042	akgupta@gmail.com .

9	Hansraj College, Mahatma Hansraj Marg, Malkaganj, DL 110007	contact@hansrajcollege.co.in.
10	Shaheed Sukhdev College of Business Studies. Maharaja Surajmal Marg, Vivek Vihar II, Block E, Jhilmil Colony, New Delhi, Delhi, 110095	cbs@sscbsdu.ac.in

Institute of Chartered Accountant of India

Email: icaiho@icai.in

Sl No	Name & Address of the Regional Office	e-mail address
1.	Western Regional Office: ICAI Tower, C-40, G Block, Opp, MCA Ground, Bandra Kurla Complex, Bandra East-400051 EPABX No : 022-39893989	wro@icai.in
2.	Southern India Regional Council ICAI Bhawan 122, Mahatma Gandhi Road Post Box No. 3314, Nungambakkam, Chennai-600034	sro@icai.in
3.	Eastern India Regional Council ICAI Bhawan 7, Anandilal Poddar Sarani (Russell Street), Kolkata-700071	ero@icai.in
4.	Central India Regional Council ICAI Bhawan Post Box No. 314, 16/77B, Civil Lines Behind Reserve Bank of India, Kanpur-208001 (U.P.)	cro@icai.in
5.	Northern India Regional Council ICAI Bhawan 52-53-54, Institutional Area Vishwas nagar, Shahdara, Near Karkardooma Courts, Delhi-110032	nro@icai.in

The Institute of Cost Accountants of India

Email: info@icmai.in

Sl No	Name & Address of the Regional Office	e-mail address
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1.	WESTERN INDIA REGIONAL COUNCIL "Rohit Chambers", 4th Floor Janmabhoomi Marg, Fort Mumbai - 400 001 Ph : 022-22043416, 22841138, 22043406 Gram : "STANDCOST" Fax : 91- 022- 22870763	wirc@icmai.in
2.	SOUTHERN INDIA REGIONAL COUNCIL CMA Bhawan, 4, Montieth Lane, Egmore, Chennai - 600 008 Ph : 044-28554443,28554326 Gram : "STANDCOST" Fax : 91- 044- 28554651	sirc@icmai.in
3.	EASTERN INDIA REGIONAL COUNCIL 84, Harish Mukherjee Road, Kolkatta - 700 025 Ph : 033 -24553418 ,24555957, 64563600 64563601,64563602,64563603 Gram : "EASTCOST" Fax : 91 033-2455-7920	eirc@icmai.in
4.	NORTHERN INDIA REGIONAL COUNCIL CMA Bhawan, 3, Institutional Area, Lodi Road, New Delhi - 110 003 Phone: 011- 24615788,24626678, 24623792,24623793 TeleFax: 91-11-24644630	nirc@icmai.in

Institute of Company Secretaries of India

Email: sirc@icsi.edu

SI No	Name & Address of the Regional Office	e-mail address
1.	EASTERN INDIA REGIONAL COUNCIL (EIRC) 3-A, Ahiripukur, Ist Lane Near Beck Bagan Nursing Home KOLKATA - 700 019 Ph : 22816541, 22816542, 22832973 (STD : 033) Telefax : 033-22816542	<u>eirc@icsi.edu</u>
2.	NORTHERN INDIA REGIONAL COUNCIL (NIRC) ICSI-NIRC Building Plot No.4 Prasad Nagar Institutional Area	<u>nirc@icsi.edu</u>

	<p>Rajendra Palace New Delhi -110005 Ph : 25763090, 25767190,25816593 (STD : 011) Fax : 011-25722662</p>	
3.	<p>SOUTHERN INDIA REGIONAL COUNCIL(SIRC) ICSI - SIRC House, No.9, Wheat Crofts Road Nungambakkam CHENNAI - 600034 Ph : 28279898/28222212 (STD : 044) Fax No.: 044 - 28268685,</p>	<p>siro@icsi.edu, icesisire@md3.vsnl.net.in</p>
4.	<p>WESTERN INDIA REGIONAL COUNCIL (WIRC) 13 Jolly Maker Chambers, No.2 (First Floor) Nariman Point, Mumbai - 400 021. Ph: 22844073, 22047569, 22047580, 22047604 (STD: 022) Fax: 022 - 22850109</p>	<p>wiro@icsi.edu wircicsi@bom5.vsnl.net.in</p>