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भारत सरकार  
GOVERNMENT OF INDIA

कार्पोरेट कार्य मंत्रालय  
MINISTRY OF CORPORATE AFFAIRS  
शास्त्रीय समापक अधिकारी कार्यालय, उच्च न्यायालय, हैदराबाद

तेलंगाना एवं आंध्र प्रदेश

OFFICE OF THE OFFICIAL LIQUIDATOR, HIGH COURT OF JUDICATURE AT HYDERABAD  
FOR THE STATE OF TELANGANA AND THE STATE OF ANDHRA PRADESH

५-४-४००, दूसरी मंजिल, "ईस्ट विंग", गगन विहार, नाम्पल्ली, हैदराबाद - ५०० ००१

5-4-400, 2<sup>nd</sup> Floor, "East Wing", Gagan Vihar, Nampally, Hyderabad - 500 001

File No.OL/Hyd/Corporate Bhawan/2015

Date:13/03/2015

To,

The Secretary to the Government of India,  
Ministry of Corporate Affairs,  
5<sup>th</sup> Floor, Shastri Bhavan,  
NEW DELHI-1

Kind Attention : Sri. Anil Prashar, Under Secretary to the Govt. of India.

Sir,

SUB: Shifting of Records/Furniture/Office equipment to Corporate Bhavan, Bandlaguda,  
Hyderabad-Inviting Tenders-Reg.,

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With reference to the above, it is to state that this office has initiated steps for shifting of office from Gagan Vihar to Corporate Bhavan as sought by the Ministry. In this regard herewith enclosing the notice for inviting tenders of intended service provider along with terms and conditions for shifting of records/furniture/office equipment from O/o. Official Liquidator, High Court of Judicature at Hyderabad for the state of Telangana and the state of Andhra Pradesh, 5-4-400, 2<sup>nd</sup> Floor, East Wing, Gagan vihar Building, Nampally, Hyderabad-500001. To Corporate Bhawan, Bandlaguda, Hyderabad for Ministry's kind perusal. It is therefore requested that Ministry may kindly consider and place the same in the website of the Ministry.

Yours faithfully

OFFICIAL LIQUIDATOR  
HIGH COURT OF JUDICATURE AT HYDERABAD  
FOR THE STATE OF TELANGANA  
AND THE STATE OF A.P

Encl: As stated above.

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5-4-400, 2<sup>nd</sup> Floor, "East Wing", Gagan Vihar, Nampally, Hyderabad - 500 001

File No.OL/Hyd/Corporate Bhawan/2015

Date:13/03/2015

NOTICE INVITING TENDER FOR SHIFTING OF RECORDS/FURNITURE/OFFICE  
EQUIPMENT FROM GAGAN VIHAR, NAMPALLY, HYDERABAD TO CORPORATE BHAVAN,  
BANDLAGUDA, HYDERABAD

The undersigned invites quotations on behalf of **Ministry of Corporate Affairs,  
Government of India** in the form of sealed tenders for the under mentioned work :

- Shifting of records/furniture/Office Equipment from the Office of Official Liquidator, Hyderabad to Corporate Bhavan, Ministry of Corporate Affairs, Government of India, Bandlaguda, Nagole, Hyderabad - 68.
- Quotations in sealed cover addressed to the Office of the Official Liquidator 2<sup>nd</sup> Floor, East Wing, Gagan Vihar, Nampally, Hyderabad should be submitted to the undersigned on or before 25-03-2015 by 3:30 PM on inspection during working hours.
- Sealed Tenders will be opened in the Chamber of Official Liquidator, 2<sup>nd</sup> Floor, East wing, Gagan vihar, Nampally, , Hyderabad on 27.03.2015 at 11.00 AM.

**TERMS AND CONDITIONS:**

- The bidder to whom Shifting of records/furniture/office equipment work is allotted, shall be completely responsible for shifting of records/files/equipment to Corporate Bhavan located at Bandlaguda, Nagole, Hyderabad - 68.
- The bidder to whom the contract of shifting of records/furniture/office equipment of Corporate Bhavan, Bandlaguda, Hyderabad, has been awarded shall engage sufficient number of labourers for shifting and arrangement of records/files/equipment.

Contd....2

3. The bidder to whom the service contract of shifting of records/furniture/office equipment to Corporate Bhavan, Bandlaguda, Hyderabad has been awarded shall bring the necessary material required for safe shifting and no material will be supplied by this office;
4. The committee appointed for this purpose or any other officer authorized may make inspections at regular intervals and the successful bidder to whom contract is awarded should fully cooperate during such shifting of records/furniture/office equipment work during working days.
5. The successful bidder is responsible for replacement of any of the property of the Department, if at any time it is noticed that such damage occurred on account of negligence of any personnel of the appointed Contractor in the process of shifting of records/furniture/office equipment.
6. The bidder to whom contract has been awarded is fully responsible to complete the work of shifting of records/furniture/office equipment within time frame given by the Office of Official Liquidator, Hyderabad.
7. The Official Liquidator reserves his right to withdraw/cancel the contract at any later stage either before or after enter into contract without arising any reason.

— sd —

OFFICIAL LIQUIDATOR  
HIGH COURT OF JUDICATURE AT HYDERABAD  
FOR THE STATE OF TELANGANA  
AND THE STATE OF A.P

ANNEXURE-I

Technical cum Financial bid

1. Name of the Bidder:
2. Address of the Bidder:
4. Contact person(s)( With mobile number) :
7. Permanent Account Number:
8. Service Tax Registration Number:
9. No. of labourers proposed to be employed and charge for the proposed labourer (minimum number required to be deployed has been clearly mentioned in the Tender Notice) & description. :
10. Please specify applicable taxes and rate of tax:
11. The work relating to shifting of records/furniture/office equipment will be entrusted to the successful bidder. Further, the Official Liquidator, Hyderabad had the power to cancel the contract without assigning any reasons.

DECLARATION

I hereby certify that the information furnished above is full and correct to the best of my / our knowledge. I understand that in case any deviation is found in the above statement at any stage, the firm / company will be blacklisted and will not have any dealing with the Department in future.

(Signature of the authorized signatory with the date)

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EQUIPMENT FROM GAGAN VIHAR, NAMPALLY, HYDERABAD TO CORPORATE BHAVAN,  
BANDLAGUDA.

TATTIANNARAM VILLAGE, HAYATNAGAR MANDAL, RANGA REDDY DISTRICT,  
HYDERABAD, TELANGANA

Official Liquidator, High Court of Judicature at Hyderabad for the state of Telangana and the state of Andhra Pradesh, Ministry of Corporate Affairs, Hyderabad invites sealed quotations from reputed service provider for Shifting of records/furniture/office equipment belong to Official Liquidator, Hyderabad to Corporate Bhavan, Ministry of Corporate Affairs, Govt. of India, Bandlaguda, Nagole, Hyderabad - 68.

Tender form along with the terms and conditions can be obtained from office of the Official Liquidator, 2<sup>nd</sup> Floor, East Wing, Gagan Vihar, Nampally, Hyderabad on request. The details can be obtained from the website [www.mca.gov.in](http://www.mca.gov.in) and the last date for receipt of duly filled in tender form is 25-03-2015 before 03.30 PM.

Quotations received will be opened on 27-03-2015 at 11.00 AM in office of the Official Liquidator, 2<sup>nd</sup> Floor, East Wing, Gagan Vihar, Nampally, Hyderabad .

The intending bidders may inspect the records/furniture/office equipment to be shifted from O/o Official Liquidator, High Court of Judicature at Hyderabad for the state of Telangana and the state of Andhra Pradesh, 2<sup>nd</sup> Floor, East Wing, Gagan Vihar, Nampally, Hyderabad to Corporate Bhavan, Bandlaguda, Hyderabad the premises between 11.00 A.M to 3.30 P.M. with prior permission from the office of Official Liquidator on any working day from 20-03-2015 to 25-03-2015.

- sd -

OFFICIAL LIQUIDATOR  
HIGH COURT OF JUDICATURE AT HYDERABAD  
FOR THE STATE OF TELANGANA  
AND THE STATE OF A.P