

No.A-36011/1/2009-Ad.I  
Government of India  
Ministry of Corporate Affairs

5th Floor, 'A' Wing,  
Shastri Bhawan, New Delhi.

Dated the 12<sup>th</sup> May, 2011

To

1. Registrar, CAT,
2. Secretary, CCI,
3. Secretary, CLB,
4. All Regional Directors,
5. All Registrar of Companies,
6. All Official Liquidators.

Subject: Delegation of Financial Powers –reg.  
-----

Sir,

In supersession to all earlier orders issued on the subject, I am directed to convey the approval of the Competent Authority to delegate Financial Powers to the Head of the Department of your organization under Rule 13 of the Delegation of Financial Power Rules (Schedule-V and Schedule-VI) as per the details indicated in the enclosed two Annexures.

2. The delegation of financial powers is subject to fiscal orders, procedures, availability of funds and general instructions issued by the Ministry of Finance from time to time.
3. This issues with the approval of AS&FA vide Dy. No.13/11 dated 6.5.2011.

Yours faithfully,

  
( K. Gurumurthy ) 12/5/11

Deputy Secretary to the Govt. of India

Copy to :

1. Sr. PPS to Secretary, MCA.
2. AS & FA.
3. PS to Addl. Secretary, MCA.
4. PS to JS(A)/ JS(R)/JS(S)/JS(R).
5. CCA.
6. All other Officers at Hqrs./Director (R&S)/Director (Cost).
7. All Sections at Hqrs./R&S Division/Cost Audit Branch.
8. MCA - e-Governance Cell with the request to upload on website under Employees Corner - Delegation of Powers.

## Delegation of Finance Powers

Headquarter, Ministry of Corporate Affairs

Contingent Expenditure (Schedule V)	Joint Secretary (Admn.)	Recurring	Full Powers and also declared as Head of the Department
		Non-recurring	Rs. 20 lakh in each case.
	Deputy Secretary (General)	Recurring	Rs.25,000/- p.a. in each case
		Non-recurring	Rs.60,000/- p.a. in each case.
	Head of Office Under Secretary (General)	Recurring	Rs.5,000/- p.m. in each case
		Non-recurring	Rs.10,000/- in each case.
Miscellaneous Expenditure (Schedule VI)	Joint Secretary (Admn.)	Recurring	Full Powers and also declared as Head of the Department
		Non-recurring	Rs.10 lakh in each case.
	Deputy Secretary (General)	Recurring	Rs.25,000/- p.a. in each case
		Non-recurring	Rs.60,000/- p.a. in each case.
Hiring of private vehicles (item 2(ii) of Schedule V)	Joint Secretary (Admn.)		Rs.35 lakh p.a. & Rs.4.50 lakh in each case.
	Deputy Secretary (General)		Rs.25,000/- p.a. in each case.

-----  
  
 12/5/11

## Delegation of Finance Powers

All Attached and Field Offices of Ministry of Corporate Affairs

Contingent Expenditure (Schedule V)	Regional Directors/Registrar, CAT/Secretary, CCI/Secretary, CLB	Recurring	Full Powers and also declared as Head of the Department
		Non-recurring	Rs. 1 lakh in each case.
	Registrar of Companies/ Official Liquidators	Recurring	Rs.25,000/- p.a. in each case
		Non-recurring	Rs.60,000/- p.a. in each case.
Miscellaneous Expenditure (Schedule VI)	Regional Directors/Registrar, CAT/Secretary, CCI/Secretary, CLB	Recurring	Rs. 5 lakh in each case.
		Non-recurring	Rs. 1 lakh in each case.
Hiring of private vehicles (item 2(ii) of Schedule V)	Registrar, CAT/Secretary, CCI/Secretary, CLB		Rs. 3 lakh per annum.
	Regional Directors		Rs. 3 lakh per annum per vehicle for a maximum of two vehicles subject to the condition that no staff car/other vehicle is available/provided/condemned
	Registrar of Companies of Delhi, Hyderabad, Bangalore and Kolkata		Rs. 3 lakh per annum for one vehicle subject to the condition that no staff car is available/provided/condemned to the office.
	Official Liquidators of Mumbai, Chennai and Kolkata		
All other Registrar of Companies and Official Liquidators		Rs.2.50 lakh per annum for one vehicle subject to the condition that no staff car is available/provided/condemned to the office.	

-----

*KFS*  
12/5/11