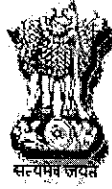


Telegram : COMPYLADIR  
Fax : (033)2287-0958  
E-Mail : rd.east@mca.gov.in  
Website : www.mca.gov.in

(033)2287-3156  
(033)2287-3404  
(033)2287-7390



**By Speed Post**

**भारत सरकार/GOVERNMENT OF INDIA**

**कारपोरेट कार्य मंत्रालय/Ministry of Corporate Affairs**

**प्रादेशिक निदेशक का कार्यालय( पूर्व क्षेत्र)/Office of the Regional Director, (Eastern Region)**

**निजाम पैलेस,दुसरा एम एस ओ बिल्डिंग,तीसरा तल/Nizam Palace, 2<sup>nd</sup> M. S. O. Building, 3<sup>rd</sup> Floor**

**आचार्य जगदीश चन्द्र बोस रोड 234/4, Acharya Jagadish Chandra Bose Road**

**कोलकाता/KOLKATA – 700 020**

**संख्या/No:RD/T/24025/M & C Rules/16/**

**दिनांक/Date: 4<sup>th</sup> March, 2019**

**To**

**The Secretary to the Govt. of India  
Ministry of Corporate Affairs,  
Shastri Bhavan, 5<sup>th</sup> Floor, 'A' Wing,  
Dr. R. P. Road,  
New Delhi 110 001.**

**Kind Attn. : Mr. N. K. Dua, Joint Director.**

**Sub: Notice for inviting applications for empanelling experts as Mediators or conciliators for the Financial Year 2019-20 – Reg.**

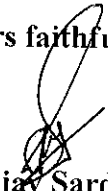
**Sir,**

**With reference to the Ministry's letter File No. 1/36/2013/CL-V dated 14.09.2016 on the above subject, the undersigned is directed to enclose the relevant papers with the request to place the same in the Ministry's Website. A copy of the same is also forwarded to Shri N. K. Dua, Joint, Director and Shri Shashi Raj Dara, Joint Director (e-governance Cell) by e-mail for doing the needful in the matter.**

**This is for kind information of the Ministry.**

**Encl: As Stated.**

**Yours faithfully,**

  
**(Sanjay Sardar)  
Deputy Director.**

Fax : (033)2287-0958  
E-Mail : [rd.east@mca.gov.in](mailto:rd.east@mca.gov.in)  
Website : [www.mca.gov.in](http://www.mca.gov.in)

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भारत सरकार/GOVERNMENT OF INDIA  
कारपोरेट कार्य मंत्रालय/Ministry of Corporate Affairs  
प्रादेशिक निदेशक का कार्यालय( पूर्व क्षेत्र)/Office of the Regional Director(E.R.)  
निजाम पैलेस, दुसरा एम एस ओ बिल्डिंग, तीसरा तल/Nizam Palace, 2<sup>nd</sup> M. S. O. Building, 3<sup>rd</sup> Floor  
आचार्य जगदीश चन्द्र बोस रोड 234/4, Acharya Jagadish Chandra Bose Road  
कोलकाता/KOLKATA – 700 020

**NOTICE FOR INVITING APPLICATIONS FOR EMPANELLING EXPERTS AS  
MEDIATOR OR CONCILIATOR FOR THE FINANCIAL YEAR 2019-20**

In pursuance of Section 442 of the Companies Act, 2013 (18 of 2013), and under Rule 3(1) of the Companies (Mediation and Conciliation) Rules, 2016, the Regional Director(s) under the Ministry of Corporate Affairs have been empowered by the Central Government (herein referred as “Ministry of Corporate Affairs”) by way of Gazette Notification number G.S.R.877(E) dated 9<sup>th</sup> September, 2016, to prepare a panel of experts willing and eligible to be appointed as mediators and conciliators in respective regions. The copy of the Rules is available on the MCA website ([www.mca.gov.in](http://www.mca.gov.in)).

2.0 The mediator or conciliator included in the Panel with a particular RD, however, may provide relevant services for parties in any other region as well, as may be allowed by Central Government or Tribunal or Appellate Tribunal under the Companies (M&C) Rules, 2016.

3.0 The Central Government or the Tribunal or the Appellate Tribunal, as the case may be, before which any proceedings is pending may, *suo motu*, refer any matter pertaining to such proceeding to such number of experts from the Mediation and Conciliation Panel, if it deems fit in the interest of parties.

4.0 A person shall not be qualified for being empanelled as mediator or conciliator unless he/she –

- (a) has been a judge of the Supreme Court of India ; or
- (b) has been a judge of a High Court ; or
- (c) has been a District or Session Judge ; or
- (d) has been a Member or Registrar of a Tribunal constituted at the National level under any law for the time being in force ; or
- (e) has been an officer in the Indian Corporate Law Service or Indian Legal Service with fifteen years' experience ; or
- (f) is a qualified legal practitioner for not less than ten years ; or
- (g) is or has been a professional for at least fifteen years of continuous practice as Chartered Accountant or Cost Accountant or Company Secretary ; or
- (h) has been a Member or President of any State Consumer Forum ; or
- (i) is an expert in mediation on conciliation who has successfully undergone training in mediation or conciliation.

5.0 Applications are invited from the eligible applicants for the selection of experts for empanelment as mediator or conciliator to the Regional Director(ER), Kolkata. All the applications, filed through online as well as offline mode within the specified timeline, are accepted. The format of application for the empanelment of Mediator or Conciliator is Form MDC-1 (copy enclosed). No fees are required to be paid for submission of the application.

6.0 The application on physical mode shall be submitted on the above mentioned address whereas online application be forwarded to the e-mail id of the Regional Director(ER) [rd.east@mca.gov.in].

7.0 The applicants (applicable for both online as well as offline mode) are advised to take care while incorporating the active e-mail address and mobile numbers during the course of filling up of relevant application and forwarding/submission of the same afterwards to the competent authority **latest by 4<sup>th</sup> April, 2019 not later than 5 p.m.** This Directorate reserves the right to make the correspondence through e-mail only.



**( Debasish Bandopadhyay )**  
**Regional Director(ER)**

**Dated : The 4<sup>th</sup> day of March, 2019.**

## FORM MDC-1

[See rule 3(3) of the Companies (Mediation and Conciliation) Rules, 2016]

Application for Empanelment of Mediator or Conciliator on the Panel

To

The Regional Director \_\_\_\_\_

I ..... S/o or D/o or W/o\* ..... resident of  
 ..... (address) am hereby pleased to offer my services as  
 Mediator or Conciliator so as to take up any assignment or matters referred  
 by the Central Government at the places furnished hereunder:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

I possess requisite qualifications and experience in the following fields for the past \_\_\_\_ years. In this regard, my resume or an illustrative memoranda as to my qualifications, experience, notable achievements with relevant proofs and declaration are enclosed hereto in two sets duly attested.

Area of Experience in brief :

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I shall abide by the Companies (Mediation and Conciliation) Rules, 2016 and such other relevant rules or Code of Conduct or Guidelines as may be specified from time to time.

I state that upon the receipt of the intimation of offer of empanelment, the necessary documentation shall also be executed.

I request you to consider my application for empanelment in the Panel.

Place :

Dated :

Signature

Encl :

(Seal)

\*Strike off whichever is not applicable.