

Room No. 537, 'A' Wing
5th floor, Shastri Bhawan, New Delhi
Dated: 29.11.2019

OFFICE MEMORANDUM

Subject: Implementation of SPARROW module in the Ministry-Use of NIC mail ID for APAR related Communications/Instructions-reg.

The undersigned is to inform that NIC mail ID (for eg. abc@nic.in or abc@gov.in) is mandatory to access the SPARROW module designed for online generation and recording of APAR of the officers/officials of the Ministry.

2. All the concerned Group 'A', 'B' and 'C' officers/officials of the Ministry are therefore advised to use the NIC mail ID on regular basis in order to get all the Communications/Instructions issued by APAR Cell to the Ministry from time to time.



(Manish Kumar Sahay)

Under Secretary to the Govt. of India
Ph.: 011 - 2338-3507

To,

1. All RDs.

Copy to:

1. DGCoA/Chairman, IBBI/ General Manger, IEPFA/ Director, SFIO/ ROC, CRC/ Joint Director, ICLS Academy - for information and circulation among all Group 'A' (i.e. ICLS) and Group 'B' and Group 'C' officers/officials of the Ministry.
2. All Group 'A' (i.e. ICLS) and Group 'B' and Group 'C' officers/officials posted in field offices-through their respectvie Custodians for information.
3. All Group 'A' (i.e. ICLS) and Group 'B' officers/officials posted in MCA HQ-for information.
4. e-Governance Cell- for uploading the OM under "APAR Status".