

PROCEDURE FOLLOWED IN DECISION-MAKING PROCESS,
CHANNEL OF SUPERVISION AND ACCOUNTABILITY

[Section 4(1)(b)(iii)]

The work in the Ministry of Corporate Affairs has been distributed among 31 Sections for smooth functioning of work. The process of work starts with receipts of Dak by Receipt and Issue Section or directly by concerned Sections/Officers on every working day. The Dak received in the R & I Section or directly by the Officers are sent to the respective sections for initiating appropriate action. The receipts are duly examined by the dealing hands in accordance with the rules, regulations etc in force on the subject matter and submitted to the higher authorities through the Sectional in-charge for approval/orders. The Channel of supervision is:



All the Officers and officials are responsible and accountable in respect of any action taken by them.