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GOVERNMENT OF INDIA
MINISTRY OF CORPORATE AFFAIRS
OFFICE OF THE REGIONAL DIRECTOR, SOUTH EAST REGION
3rd Floor, Corporate Bhavan, Near Central Ground Water Board, Bandlaguda, Thatti Annaram,
Hayath Nagar Mandal, Nagole, Hyderabad-500 068.

No.1/ (45)/RD (SER)/2018

Dated 08.03.2018

NOTICE INVITING QUOTATIONS FOR HIRING OF VEHICLES

Sealed quotations are invited from the service providers under two bid system for hiring of 02 (two) Cars official use by the office of Regional Director (SER), Ministry of Corporate Affairs, Hyderabad with effect from 01.04.2018 for a period of two years on mutual agreed terms and conditions of this office. The details of vehicles requirement are as under:

Name of the item	Specification, if any	For number of days / month	Maximum number of Kms / month	Model of the Vehicle	Cost ceiling per month (Exclusive of GST)
Hiring of 02 (two) vehicles	(1) Mid-size car & Model of the year -2012 or later with Driver	26 on 12 Hours Basis	2000 Kms/ Month	Maruti Ciaz / SX4, Honda City / Skoda Rapid / Toyota Etios / Volkswagon Vento	Rs.40000 per month per vehicle

Interested parties are required to submit their bids as per two bid system i.e. Technical and Financial bid separately in two different sealed envelopes in the prescribed performa along with Demand Draft / Bankers Pay Order for Rs. 1000/- (Non-refundable) drawn on any Scheduled Bank in favour of the Pay and Accounts Officer, Ministry of Corporate Affairs, Chennai payable at Chennai. These envelopes shall be super-scribed "FINANCIAL BID" and "TECHNICAL BID" and put inside a bigger sealed envelope which shall be super-scribed with the words, "TENDER FOR HIRING OF VEHICLES" and addressed to "The Regional Director (SER), Ministry of Corporate Affairs, 3rd Floor, Corporate Bhawan, Bandlaguda, Nagole, Hyderabad – 500068. The last date for receipt of tender form is 20/03/2018 before 4.00 PM.

The Tenders so received will be opened on 20/03/2018 at 5.00 PM in the office of the Regional Director, 3rd Floor, Corporate Bhawan, Bandlaguda, Hayath Nagar Mandal, Nagole, Hyderabad-500 068 by the Regional Director (SER) and processed further.

Encls: Annexures –A & B


(S.CHANDRASEKARAN)
JOINT DIRECTOR
FOR REGIONAL DIRECTOR

Annexure-A

(TECHNICAL BID FOR THE VEHICLE)

1	Name of the bidder	
2	Address	
3	Mobile NO. of Bidder	
4	PAN No.(Enclose Self attested copy of proof)	
5	GST Registration No. (Enclose self-attested copy of proof)	
6	Name of the Vehicle	
7	Age of the vehicle	
8	Model and year of manufacture of Vehicle	
9	RC Book No. for each vehicle (enclose self-attested copy of proof)	
10	Kms run by the vehicle up to date of filing of tender	
11	Whether blacklisted by any Central / State Government or Central / State Government under takings? If blacklisted, indicate details.	
12	Whether convicted any court of law? If convicted, indicate details and enclosed a self-attested copy of the court's order.	

Date:

Name and Signature
of the bidder with seal, if any.



Annexure-B

(FINANCIAL BID FOR THE VEHICLE)

1. Name of the bidder :
2. Address :
3. Telephone / Mobile No :
4. Rates:

Vehicle name / model	Rate for 26 days in a month upto 2000 Kms on 12 Hours Basis	Rate per KM Beyond 2000 Kms	Total
	(1)	(2)	
	(i) Base Price =		
	(ii) GST =		
	(i) Base Price =		
	(ii) GST =		

Date:

Name and Signature
of the bidder with seal, if any.

