

ANNEXURE III

FORMAT OF APPLICATION

Sl.No.	Details required	Detailed information
1.	Post applied for	
2.	Full name of the applicant	
3.	Date of Birth	
4.	Educational Qualifications (mention Details of Degrees, year, % of marks obtained, specialization, if any, University/Institute.	
5.	Training Programmes /workshops attended	
6.	Service to which the officer belongs indicating the batch (in case he/she is from an organized Government service)	
7.	Work experience (mention the details right from the date of first entry in service till date, durations served in various grades (pay scales) and organizations. Also mention the job content in various posts.	
8.	Please provide the following information: a) Details of Academic/Research and institution building work done. b) A brief write up on applicant's suitability for the post.	
9.	Contact address, telephone numbers and email id of the applicant.	
10.	Signature of the applicant with date.	