

No. D-21013/2/2008-Gen
Government of India
Ministry of Corporate Affairs

Shastri Bhawan, 5th Floor, 'A' Wing,
Dr. Rajendra Prasad Road
New Delhi-110001
Dated: 13 .08.2010

To
(Authorised dealers of H.P.)

Sir,

I am directed to say that Ministry have decided to purchase the following Ink toner/cartridges for use in the HP Laserjet Printers in the Ministry of Corporate Affairs. Therefore, you are requested to quote the rates of these Ink toner/cartridges.

Sl.No.	No. of Ink toner/cartridges
1	Q2612-A
2	CC388A
3	CC436A
4	C8727A
5	C8728A

2. The quotations may be submitted in a sealed cover super-scribed "Quotations for supply of Ink toner/Cartridges for use in the HP Laserjet Printers and addressed to the Under Secretary (General Branch), Ministry of Corporate Affairs, Room No. 537, 'A' Wing, Shastri Bhawan, New Delhi so as to reach the undersigned by 3.00 P.M. on or before 24.8.2010. The quotations will be opened on the same day at 3.30 P.M. in Room No. 531 'A' Wing, Shastri Bhawan, New Delhi. Interested addresses who wish to be present at the time of opening of quotations may do so. **Only authorised dealers need apply along with authority letter particularly to this tender.**

Yours faithfully,

G. Venkatesh Subbaiah

(G.V. Subbaiah)

Under Secretary to the Govt. of India

Copy to: - Web Master, Ministry of Corporate Affairs with the request to put the tender notice on the web site of the Ministry.